

As part of our commitment to continuously update and enhance our Fundraising system, we have recently made the following enhancements to the Artez platform.

Tax Receipt
Copy to
Admins

Minor
Enhancements

Tax Receipt Copy to Administrator

Event administrators now have the ability receive a copy of all tax receipts that are issued, so they can save them for their records.

Enabling Administrator Tax Receipt Copy

1. From the administrator console, click on the **Configuration** tab.
2. From the left menu options, click on **Tax Receipting**.
3. In the Administrator Tax Receipt Copy section, enter the email address of the person(s) that would like to receive copies of tax receipts that are issued. If there are multiple recipients, separate the email address by using semicolons.
4. Click **Save**.

FrontStream

Tax Bundles

Tax Receipt Bundles

To create a new tax receipt bundle select the link 'Set up a new receipt bundle'. A Bundle is a unit of tax receipts that each have their own block, settings and e-receipt PDF templates.

Receipt Bundle Name		
Default	Primary	Details >

[Set up new receipt bundle >>](#)

Administrator Alert

Please indicate which administrator email address should be alerted when your receipt block is about to expire. They will be alerted when you have 150 receipts left and again when you have 20 receipts left within a receipt bundle.

Administrator Email Address:

Administrator Tax Receipt Copy

If you would like to receive copies of tax receipts that are issued to donors, please specify an email address or email addresses that the tax receipt should be sent to.

Administrator Recipients (separate multiple emails with semicolons)

Save

Once the email addresses have been added and saved, the recipients will receive a copy of all tax receipts issued from that point forward.

Minor Enhancements

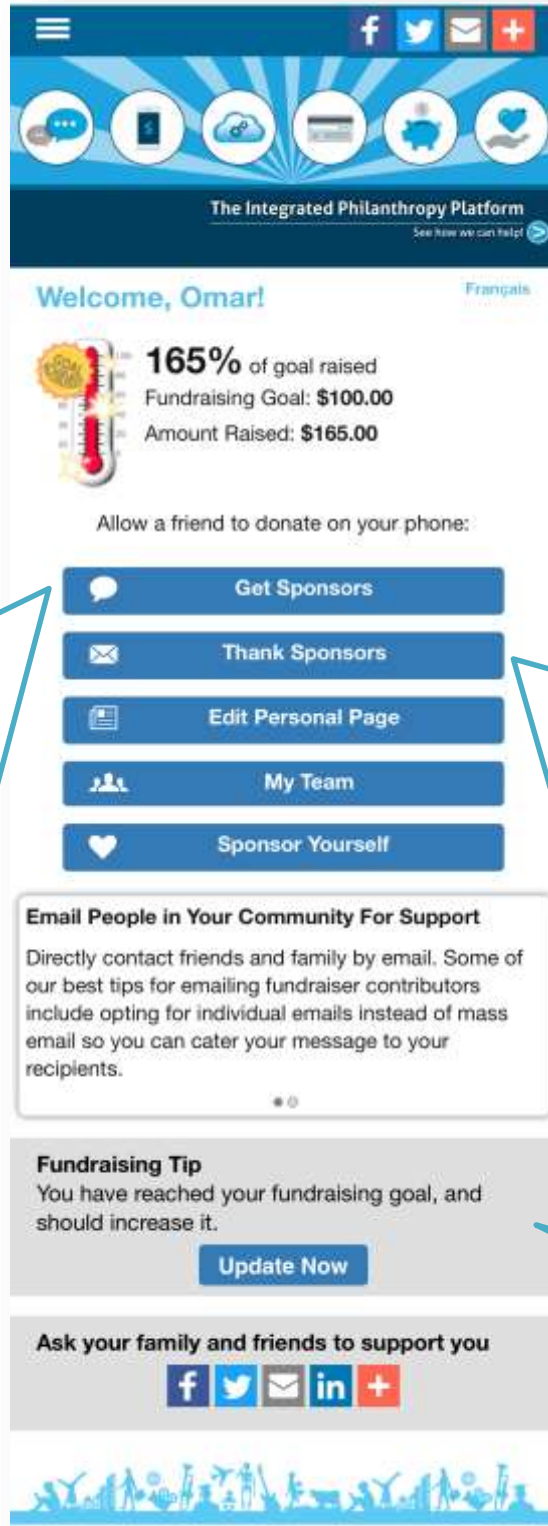
In addition to the tax receipt copy for administrators, this release also includes the following minor enhancements.

- Mobile Fundraising Hub

Edit and send the solicitation email from the Mobile Get Sponsors page



If enabled, Charity Messages are now displayed to fundraisers on the mobile fundraising hub



Send Thank You emails from the mobile Thank Sponsors page



If Enabled, the following coaching tips will be shown to fundraisers if they meet the criteria:

- No solicitations sent in the last 14 days
- Not updated the personal message
- Update Goal

- Mobile Corporate Team page
 - We have created mobile optimized corporate team pages.
 - Corporate teams are also now including in the mobile team search results page.
- Mobile Registration
 - If “Collect emergency contact information” is enabled in Event Settings, users going through registration on a mobile device will be prompted to enter the emergency contact information.
- Purchase Item (Excel Version)
 - Added "Location Name" and "Location ID" columns to the report.
 - If the purchase was made by a registrant, the “Location Name” column will be populated with the location that the registrant is registered to.
 - If the purchase was made by a registrant, the “Location ID” column will be populated with the location ID that the registrant is registered to.