

As part of our commitment to continuously update and enhance our Fundraising system, we recently made the following enhancements to the Artez Platform.

- ❖ **Admin Console Password Changes**
- ❖ **Google Tag Manager**
- ❖ **Peer-to-Peer Fundraising HUB (Part 1)**
- ❖ **Peer-to-Peer Scoreboard Updates**

Admin Console Password Updates

We have updated password rules for the Admin Console of Artez. Admin Users can no longer set another Admin Users password. New Password Rules have been implemented.

Things to Note:

- This does not affect Internal Admin Passwords.
- This does not affect Registrant Passwords (Fundraising Hub).

New Admin Console Password Rules

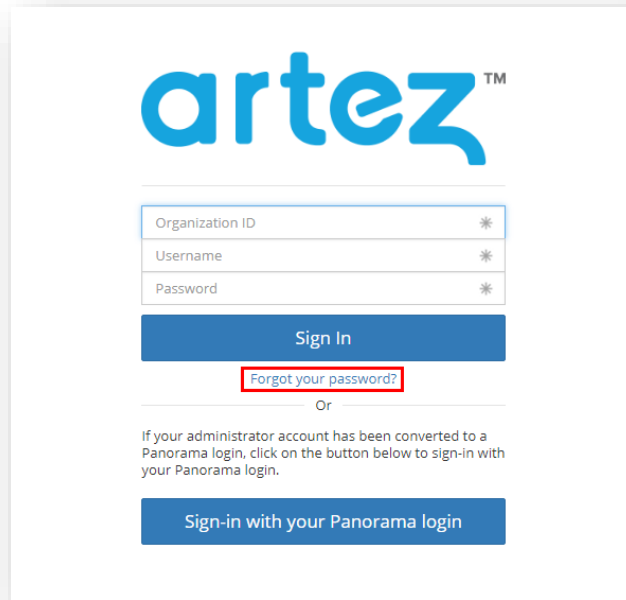
- Password must be at least 8 characters long
- Password must contain both letters and numbers
- Password must contain at least 1 uppercase letter
- Password must contain at least 1 lowercase letter
- Password must contain at least 1 digit
- Password must contain at least one special character: @#\$%^&+=*!-_()?\
- Password Expire every 90 days (Reset Password Option Displayed at time of Login if applicable)
- Password cannot be the same as your last 4 Passwords used

Things to Note:

- This does not affect a current Admin User unless they forget their Password or their Password Expired.

Reset Your Password/Forgot Your Password

Prior to this release all Admin Users Password's would be reset in the Admin Console. This is no longer available. Admin Users can now select the "Forgot Password" option from the Admin Console Login Screen and they are given the option to Enter a Valid Organization ID and a Valid Username. If Valid information is entered that user will receive an email to Reset their Password.



The image shows the Artez login interface. At the top is the Artez logo. Below it are three input fields: Organization ID, Username, and Password, each with a required field asterisk. A blue 'Sign In' button is positioned below the fields. A red-bordered link for 'Forgot your password?' is located below the 'Sign In' button. Underneath is an 'Or' separator. A paragraph of text explains that if an administrator account has been converted to a Panorama login, users should click the button below to sign in with their Panorama login. At the bottom is a blue button labeled 'Sign-in with your Panorama login'.

Password Assistance



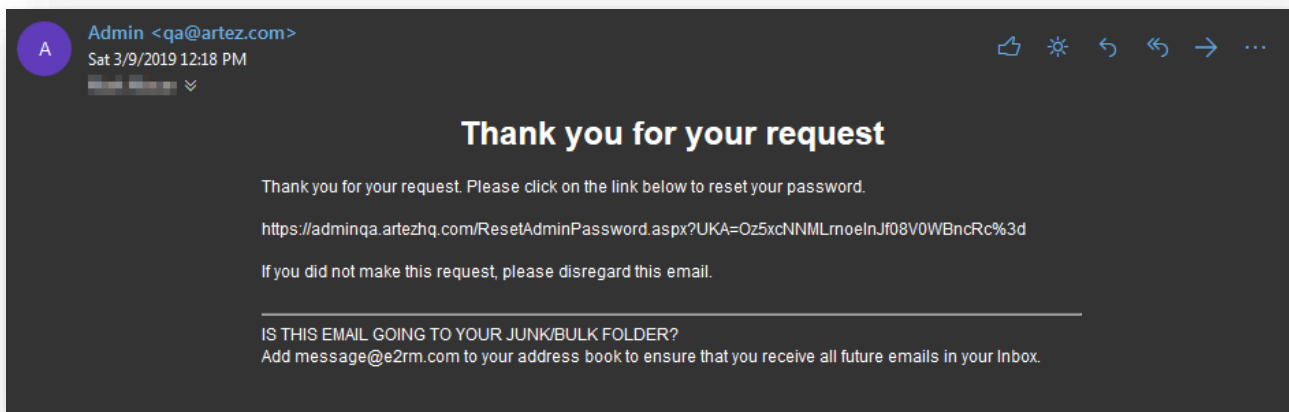
An email has been sent to you.
Please follow the instructions in the email to reset your password.
Please enter the same Organization ID and Username as in this page when resetting your password.

Forgot Your Password?

Please enter your Organization ID and Username below. Please press Submit and we will email you instructions on how to reset your password.

Organization ID:

Username:



Reactivate Your Account

Please reset your password to access your account.

OrganizationID:

Username:

New Password:

Your password must be at least 8 characters long and contain one lowercase, one uppercase, one special character and one digit.

Confirm Password:

Submit

Changes made to Admin User Setup in the Admin Console

Admin Users no longer set a New Admin User's Password upon Initial Admin User creation. Instead the New Admin User will receive an Email to set their Password once the Admin User creation is completed.

Administrator Summary

* denotes required information

Username: *

First Name: *

Last Name: *

Region/Office:

Job Title:

City:

* Country:

Province:

Phone Number: () Ext:

* Email Address:

Description:

Continue


Cancel

Changes made to Admin User Password Reset in the Admin Console

Admin Users can no longer set another Admin User's password after the initial Admin User setup has been completed. Navigate to Admin Console >> Configuration >> Administrators Summary >> Chose an Admin User to View. The option to Resend Password will send the Admin User's Email Address a Reset Password Email which will allow the Admin User to change their Password.

Administrator Summary

* denotes required information

 The Email to reset the password has been sent.

Username: test2559

First Name: *

Last Name: *

Region/Office:

Job Title:

City:

* Country: ▼

Province: ▼

Phone Number: () Ext:

* Email Address:

Description:

Password

Resend the password to the above admin user. The admin user will have the ability to change their password once resent.

Things to Note:

- This is for all Admin Users. Not just Newly Create Admin Users.

Google Tag Manager

We have added the ability to add a Google Tag Manager ID (GTMID) in the Admin Console. Navigate to Event >> Widgets >> Google Settings.

Google Analytics Settings

Google Analytics is a free service offering traffic measurement and interactive reporting for small and large sites, which includes visitor tracking, navigation analysis, traffic segmentation, and conversion rates. If you would like to enable Google Analytics for this event, follow the steps below. Once you have established your account with Google Analytics, you are responsible for setting targets and managing the account through the Google Analytics website (<http://www.google.com/analytics>) not through Artez.

Show / Hide Help

Enable Google Analytics:

Disable ▾

Enter your Google Analytics account number:

Google Tag Manager Settings

Enable Google Tag Manager:

Disable ▾

Enter your Google Tag Manager account number:

Submit

Cancel

Things to Note:

- Clients will need to setup Google Tag Manager externally, so they can get the Google Tag Manager account number.
- This option injects the Google Tag Manager code into the Artez Event/Campaign pages like Google Analytics currently does.

Peer to Peer Template Fundraising Hub (Part 1)

This is a BETA release. Users may experience issues when using the editor or viewing the live pages. Additional functionality will be added in future sprints. The Fundraising Hub will not be completed after this release. It is not fully functional.

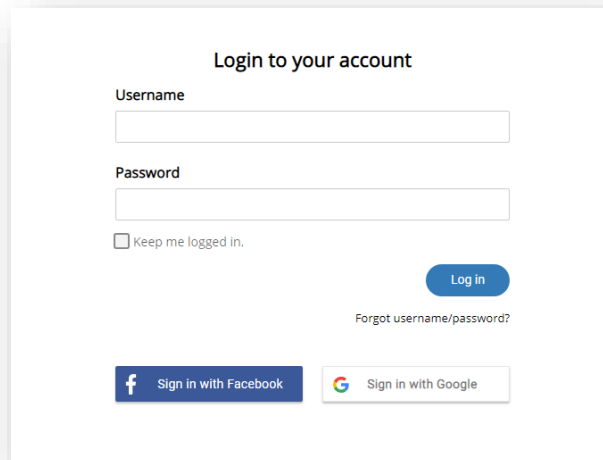
We have started the development for the New Fundraising Hub. It will be completed over the next few releases.

Things to Note:

- The Fundraising HUB is in an incomplete state. It will be completed over multiple future releases. It is not recommended to use on live events in its current state.
- Going through Registration on a Peer-to-Peer event does not take you to the New Fundraising Hub yet. Users will still see the Old Fundraising Hub for now. Users will need to use the New Login Page to enter the New Fundraising Hub.
- Mobile Responsiveness has not yet been developed for the New Fundraising Hub.

Login Page

We have created a new Login Page. Some features shown here will be added later.



The screenshot shows a login form titled "Login to your account". It includes a "Username" field, a "Password" field, a "Keep me logged in." checkbox, a "Log in" button, a "Forgot username/password?" link, and two social login buttons: "Sign in with Facebook" and "Sign in with Google".

Editing Your Fundraising Pages within the New Fundraising Hub

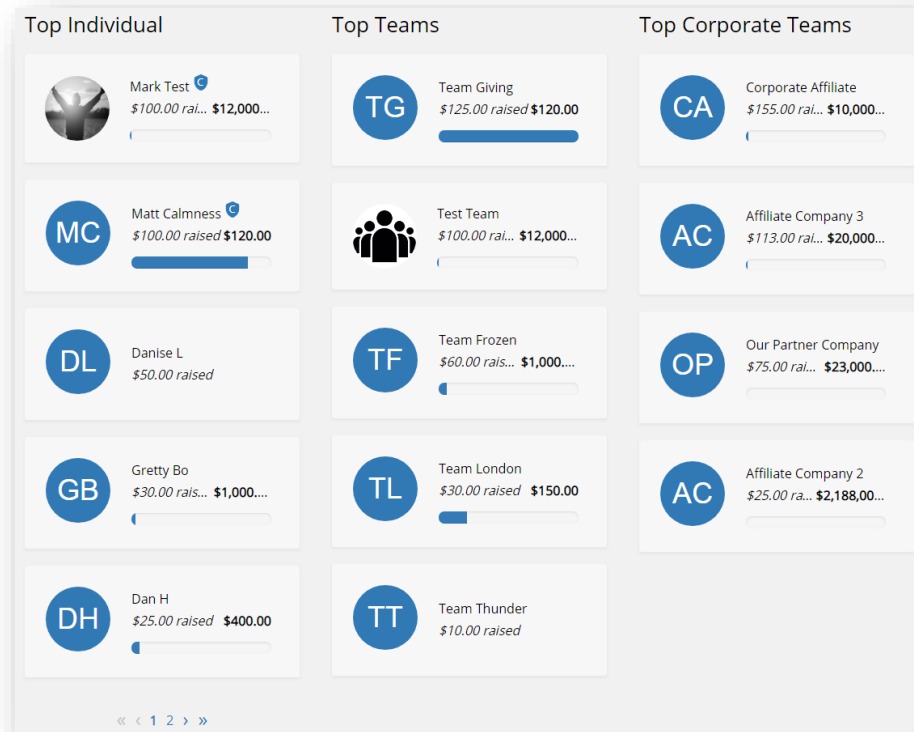
The screenshot shows the 'Edit your page' interface for a user named Mark Test. The interface includes a left-hand navigation menu with options: Dashboard, Participant Page, Team Page, Corporate Team, and Cash and Checks. The main content area is titled 'Support Mark Test' and features a fundraising progress bar showing '\$100 raised' of '\$12,000' for 'Benefiting MyGoodCause', with 'Donate' and 'Share' buttons. Below this is a 'Test Team' section for Mark Test, showing '\$100.00 raised' and a 'View Team >' link. The bottom section includes 'Giving Time' (Sunday December 02, 2018 - Saturday December 02, 2023) and a 'Message Board' with a comment input field and a post button. A message from Mark Test is visible: 'Mark Test donated \$100.00 20 minutes ago'. Callout boxes provide instructions: 'Registrants Name and Profile Picture.' points to the user profile; 'Navigation of Fundraising Hub Options.' points to the left menu; 'Users can currently edit their Participant Page, their Team page (if they are the Team Captain) and the Corporate Team Page (If they are the Corporate Team Captain).' points to the main content area; 'Share your page on Social Sites or View your page externally in a browser' points to the 'Share' and 'View Page' buttons; and 'Edit your pages. Upload a Profile Picture by clicking the Camera Icon in the top left. Edit your story with the Pencil Icon. Add Images and a Video below your Story if desired.' points to the editing icons.

Things to Note:

- Default content added in the Panorama Event Builder by the Admin will display as default content to the Participant, Team Captain or Corporate Team Captain when editing their pages in the New Fundraising Hub.
- If the Participant changes the default content in the New Fundraising Hub set by the Admin in the Panorama Event Builder, the content added by the Participant will override the default content.
- Logout is not currently functional.

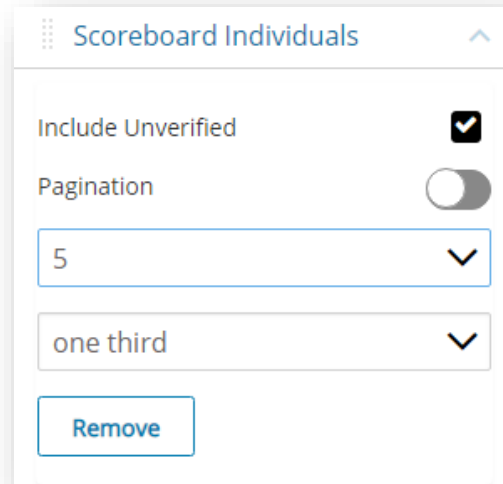
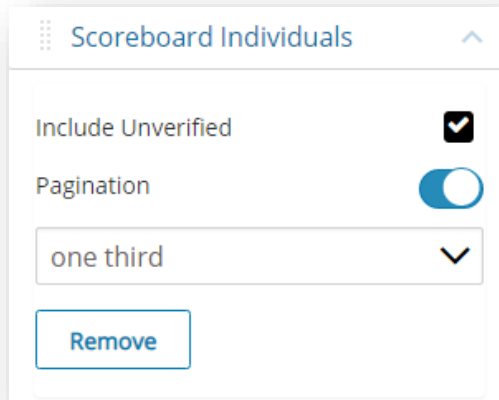
Peer to Peer Template Update to Scoreboards

We have updated the look and feel of the current Peer-to-Peer scoreboards. This update was made simply to match the look and feel of the newer Participant and Team pages.



Panorama Event Builder Scoreboard Settings

Admin users can now choose if they want Pagination after 5 results on the scoreboards or if they wish to have a fixed number of results between 1 and 5.



Things to Note:

- All Scoreboard settings are still editable in the Panorama Event Builder.
- Progress Bars only appear if the Participant has a Goal set (\$0.00 Goals do not display a Progress Bar).
- Profile Pictures will appear if Uploaded by the Participant or Team Captain in the New Fundraising Hub.
- Corporate Teams do not have a Profile Picture option.

Bugs & Minor Enhancements:

Minor Enhancements:

- Resolve an Issue where Google Analytics was not firing from all Event/Campaign Pages