

2018 Scotiabank Charity Registration – Halifax

2018 Scotiabank Charity Challenge Registration Form for the Scotiabank Blue Nose Marathon

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Agreement	Information	Name and Description	Images	Race and Additional Information	Fundraising and Tax Receipts

REGISTRATION ITEMS NEEDED

To complete this form, you will need to provide specific information and images. Please [click here](#) to preview screenshots of the form to help you prepare the list of items of what is needed before you get started.

CHARITY ACKNOWLEDGEMENT AND SIGN OFF

To participate in the Scotiabank Charity Challenge, you must be a Registered Canadian Charity in good standing with the CRA.

Scotiabank is continuing to partner with FrontStream (Artez) to provide your charity with online fundraising, donation processing and tax receipting (if selected), as well as credit card processing. Online funds raised by your charity will be sent to you by cheque following the event. It is understood and agreed that FrontStream is not issuing the tax receipts on behalf of your organization rather, is providing the platform for the issuance of these receipts. By indicating your acceptance below, you are verifying that where appropriate, the most up-to-date signatures and images for tax receipts are being provided, and that you accept responsibility on behalf of your charity to validate their authenticity as it relates to CRA guidelines.

*

I understand and accept the above.

CHARITY REGISTRATION FEE

The 2018 Scotiabank Charity Challenge charity registration fee is \$600 including tax. Payment of this fee entitles each charity to 10 Scotiabank Blue Nose Marathon event registration entries in any SINGLE race event. Entering a team in the Marathon Team Relay would consume 8 registration entries, and any Giv'er Twice event would consume 2 registration entries. Please confirm your acceptance of the \$600 registration fee. You will receive an electronic invoice and payment will be due within 30 days.

*

I understand and accept the above.

Section 1 – Information

Legal name of your charity that is registered on file with the CRA *

Charity Registration Number (e.g. 123456789 RR002) *

Charity Address *

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country

Scotiabank Charity Challenge Administrator (contact person)

Please provide contact details for the person managing your charity's participation in the Scotiabank Charity Challenge. They will be the daily contact for fundraisers and will be responsible for the back end administration.

Contact Name *

First Last

Contact Title *

Contact Email *

Contact Phone Number *

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Extension

Executive Director or Senior Level Director Name *

First Last

Title *

E-mail *

Phone Number *

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Extension

Section 2 – Name and Description

Please provide the charity name that should appear on the list of charities. This name may be different from the name registered with the CRA (e.g. as charities appear alphabetically, you may want to remove "The" from your charity name). *

General Donation Page Charity Description

Please provide a 50–75 word description of your charity, as you would like it to appear on your general charity donation page for donors (e.g. mission statement or case for support). *

Must be between 1 and 75 words. *Currently Used: 0 words.*

Charity Homepage Call to Action

Please provide a 75–100 word description of your charity to fundraisers to encourage them to participate. This will appear in Artez and on the Scotiabank Charity Challenge page at blunosemarathon.com. We suggest outlining your program, providing steps to get involved, information about incentive prizes, etc. *

Section 3 – Images

We require images and your logo to bring your charity to life on the website. FILES MUST NOT EXCEED 10MB.

Charity Logo – for your charity homepage and tax receipt (specs: jpg or png, 1000 pixels wide x 270 pixels tall or at least 500 pixels wide) *

No file chosen

Charity Image – for your charity general donation page (a group or team photo from last year would work best)

No file chosen

Section 4 – Race and Additional Information

Would you like more information about purchasing a booth at the Active Living Expo?

- Yes
- No

Would you be interested in hosting a water station? Water stations require a minimum of 15 volunteers who are on the course for 3–6 hours. You are required to provide your own transportation. A strong commitment is required from you and your volunteers as we rely on and expect these volunteers to support thousands of participants on their run. The event provides all supplies for these positions.

- Yes
- No

Please provide your charity's website URL. *

Section 5 – Fundraising and Online Tax Receipts

An electronic tax receipt template will be created (if applicable) and forwarded to you for approval.

Our charity would like to use our own online fundraising system. I understand that by choosing this option, our charity's transaction and gateway fees will not be covered by Scotiabank and we will issue our own tax receipts manually.

Yes (in rare cases only)

What is your fundraising goal? (will be displayed on the thermometer on your charity homepage) *

You will receive a cheque after the event for online funds raised. Please indicate who the cheque should be made out to and the address to where it should be mailed. *

Would you like to issue online tax receipts through Artez? *

- Yes
- No, we will issue our own tax receipts manually

Legal Mailing Address (as it will appear on your tax receipt) *

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country

Main Phone Number (optional, on tax receipt for donor inquiries)

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General Inquiry Email (optional, on tax receipt for donor inquiries)

Signature – please provide a signature image (jpg) for the tax receipt. If you would like the signer's title to be included, please provide an image with the signature and title. *

No file chosen

Minimum donation amount for a receipt to be issued (e.g. \$0, \$10, or \$20, etc.) *

Tax Receipt Numbers – please provide at least 500 numbers to be used (e.g. 1–500 or 10,500–10,900). Note: we are unable to provide duplicate numbers from previous years. Please type in a new number range for this year or type in continue from last year if you would like to continue to use last year's number range. *

Tax Receipt Prefix (optional, may be used to differentiate from other receipts, e.g. SCC-)